



NORTH LEVERTON WITH HABLESTHORPE PARISH COUNCIL

To: Cllr P Dadd, Cllr M Ferguson (Chairman), Cllr S Ferguson, Cllr Johnson, Cllr Z Sirrell, Cllr S Timmons, Cllr M Vessey, Cllr G White

I hereby give you notice that a meeting of North Leverton with Hablesthorpe Parish Council will be held on Monday 5 December 2022 at 7.15 pm at the Methodist Chapel Sturton Road, North Leverton DN22 0AB. All members of the Council are summoned and members of the public and press are invited to attend.

This meeting will be recorded for the purposes of the minutes and the recording will be destroyed once the minutes have been approved.

Signed *A Pallett* Anne Pallett Clerk to the Council Dated 28 November 2022

AGENDA

1. Welcome
Chairman to open the meeting.
2. Apologies
To receive apologies for absence and approve reasons
3. Declarations of Interest
To receive disclosures of pecuniary and non-pecuniary interests pursuant to section 31 Localism Act 2011 from councillors on matters considered at this meeting.
4. Public Participation
Members of the public to ask questions or make observations to the Council.
5. Minutes
To approve and sign the minutes of the Parish Council meeting held on Monday 7 November 2022
6. Matters arising from the minutes – non agenda items
7. To receive District and County Councillor reports
8. To receive Police Report
9. Planning
 - a) New Applications – to be considered by the Parish Council
 - 22/01479/LBA & 22/01478/HSE
Change of use of existing double garage to gymnasium for personal use only and install bifold garage doors and alterations to 2 external openings to existing lounge to form a single opening.
3 Prebendary Farm Hablesthorpe Road North Leverton
 - 22/01472/HSE
Application for single storey side, rear and front extensions
Land including The Old Shop Main Street North Leverton
 - b) Applications – awaiting decision by Bassetlaw DC / Notts CC / Planning Inspectorate
 - 22/01346/OUT
Land To West Of Mill Close North Leverton Nottinghamshire
Outline Planning Application with Some Matters Reserved (Approval Sought for Access and Layout) to Erect 9 Single Storey Bungalows with Associated Garages and Roadway (Re-Submission of 20/01652/OUT)

20/01511/FUL Application for a Public Footpath Stopping Up Order of North Leverton With Hablesthorpe Footpath No. 2_The Limes Sturton Road North Leverton Retford Nottinghamshire DN22 0AB

Received: Thu 12 Nov 2020 Validated: Tue 17 Nov 2020 Status: **Awaiting decision**

- c) Decisions – made by Bassetlaw DC / Notts CC / Planning Inspectorate
- d) Other Planning Matters
To discuss Willowbeck Retreat
- 10. Financial Matters
 - a) To receive and note bank reconciliation and bank statement for November 2022 and agree to sign. Not available at time agenda issued. To be sent out asap following last day of month
 - b) To resolve to approve and make payments as per December Payment Sheet.
 - c) To resolve to remove B Coultate from the bank mandate
 - d) To consider adding another Councillor to the bank mandate
 - e) To agree payment to MJA Fabrications for repair to village sign £380.00
- 11. To consider and approve NLPC Meeting Attendance Policy
- 12. To agree dates of NLPC meetings for 2023
- 13. To receive update on Casual Vacancy
- 14. To discuss any ideas and suggestions for plans to mark HM Queen Elizabeth to put forward to BDC in response to their email forwarded to councillors 14 November 2022.
- 15. Community Speedwatch
- 16. Highways, Footpaths & Public Safety
 - a) Street Lamps / Street Furniture
 - b) Update on drainage issues in North Leverton
 - c) Other Issues / Matters to report
- 17. Lengthsman and Handyman Reports
- 18. Reports from Outside Bodies
- 19. Blacksmiths Playing Field - Weekly Inspection Report - Memorial Garden
- 20. Correspondence
 - a) West Burton Solar Project statutory consultation - design update emailed to councillors 25 November 2022
 - b) Annual Playground Inspection delay due to inspector illness – email from playinspections.co.uk forwarded to councillors 25 November 2022
 - c) Notification of Newark Cost of Living Event notification sent out 25 November 2022 (Published on website)
 - d) Recruitment of Panel Members Education Appeals – email from NCC forwarded to councillors 25 November 2022
 - e) Public Consultation on East Midlands Devolution – email forwarded to councillors 22 November 2022 (Published on website)
 - f) District Enforcement Team presence – email from Cllr Naish forwarded to councillors 22 November 2022
 - g) NCC budget survey – email forwarded to councillors 17 November 2022 (Published on website)
 - h) Cottam Power Station Update – email forwarded to councillors 16 November 2022
 - i) Solar Farm Applications Group 7000 Acres – email forwarded to councillors 28 November 2022
 - j) Gate Burton Energy Park – Consultation 3 November 2022 to 13 December 2022 – email forward to councillors 28 November 2022
- 21. Land at Hablesthorpe
Update
- 22. Parish Council Newsletter, Website & Facebook.
To receive update

Dates for PC meetings in 2022:- 5/12/22

Distribution: Parish Councillors, CCllr J Ogle, DCllr J Naish, PCSO John Dale, Noticeboards / File



NORTH LEVERTON WITH HABLESTHORPE PARISH COUNCIL

MINUTES OF MEETING HELD ON MONDAY 7 NOVEMBER 2022 AT NORTH LEVERTON METHODIST CHAPEL AT 7.15PM

Present: Cllrs M Ferguson (Chairman), B Coultate, P Dadd , S Ferguson, Z Sirrell, S Timmons, M Vessey and G White

Apologies:

Absent: Cllr P Johnson

Clerk: Anne Pallett

Public: Cllr J Ogle, PC James Pickersgill, T Croden BDC ASB Officer and 1 member of the public .

11.22.01 Welcome

Chairman welcomed everyone and opened the meeting at 7.15pm.

11.22.02 Apologies

None received

11.22.03 Declarations of Interest

Disclosures of pecuniary and non-pecuniary interests pursuant to section 31 Localism Act 2011 received from councillors on matters considered at this meeting.

No declarations of interest received

11.22.04 Public Participation

A member of the public informed the Parish Council of the anti social behaviour they had been encountering. Police and BDC had been informed. PC Pickersgill and T Croden had not arrived at the meeting at that point. The member of the public left the meeting following this item.

11.22.05 Minutes

Council resolved to approve the minutes of the Parish Council meeting held on 3 October 2022 as a true record of the proceedings.

Proposed Cllr M Ferguson

Seconded Cllr Sirrell

All in favour

11.22.06 Matters arising from the minutes – non agenda items

PC Chairman went through the matters arising from the previous minutes. Cllr Sirrell had provided information by email to all councillors, for budget purposes, in respect of flower containers.

11.22.07 To receive District and County Councillor reports

CCllr Ogle informed the meeting that he had attended a meeting regarding devolution. Public consultation to take place on this. There was discussion regarding the drains and a meeting that had been held between Cllr Ferguson and Severn Trent Water. Cllr Ogle advised that he is on the NCC drainage board this year.

DCllr Naish sent apologies and a written report by email. His monthly report can be found on the PC website.

www.northlevertonwithhabblesthorpeparishcouncil.gov.uk

Cllrs Ogle left the meeting to attend to other business following this item.

11.22.08 To receive Police Report

Crime figures had been received and circulated by email prior to the meeting. PC J Pickersgill and T Croden Anti Social Behaviour Officer for Bassetlaw District Council advised the Parish Council that they were aware of the anti social behaviour that was taking place around the village. They have tried to provide additional patrols in the village and will be looking at alternative options if the 'friendly word' approach has no effect. Reports are to be made by telephoning 101 immediately. Incidents can also be reported on the Bassetlaw District Council website and directly to PC Pickersgill.

10.22.09 Planning

a) New Applications – to be considered by the Parish Council

22/01346/OUT

Land To West Of Mill Close North Leverton Nottinghamshire

Outline Planning Application with Some Matters Reserved (Approval Sought for Access and Layout) to Erect 9 Single Storey Bungalows with Associated Garages and Roadway (Re-Submission of 20/01652/OUT)

The Parish Council have no objections with this application providing that approval is given for NO MORE THAN 9 bungalows.

b) Applications – awaiting decision by Bassetlaw DC / Notts CC / Planning Inspectorate

20/01511/FUL Application for a Public Footpath Stopping Up Order of North Leverton With Habblesthorpe Footpath No. 2_The Limes Sturton Road North Leverton Retford Nottinghamshire DN22 0AB Received: Thu 12 Nov 2020 Validated: Tue 17 Nov 2020 Status: Awaiting decision – **Noted**

c) Decisions – made by Bassetlaw DC / Notts CC / Planning Inspectorate

No decisions to note

d) Other planning matters

Cllr Ferguson gave an update on the Neighbourhood Plan review.

11.22.10 Financial Matters

a) **Council resolved** to receive and note bank reconciliation and statement for October 2022 and these were signed.

Proposed Cllr M Ferguson

Seconded Cllr Dadd

All in favour

b) The Parish Council resolved to approve and make payments as per November Payment Sheet and listed below:-

i. Clerk Salary and expenses October 2022	£ 361.36
ii. RBL – Poppy Wreath (S137)	£ 20.00
iii. Holmes Groundcare October Churchyard	£ 73.00
iv. Holmes Groundcare October Village grass cutting	£ 239.40
v. Lengthsman September and October 2022	£ 392.00
vi. Village Handyperson for October 2022	£ 93.00
vii. NL Methodist Church Room Hire October 2022	£ 16.00

(Standing Order)

Cllrs Sirrell and White to authorise online payments.

Proposed Cllr M Ferguson

Seconded Cllr Vessey

All in favour

MJA FABRICATIONS LTD

INFIELD, INFIELD LANE, NORTH LEVERTON,
RETFORD, NOTTS, DN22 0AL.

Tel: 07966 509270

Email: mjafabrications@outlook.com

QUOTATION.

28-11-22

Ref MJA/NLPC/1812

North Leverton Parish Council,

To repair & re-install damaged village sign at Windmill corner £ 380.00.

We trust this is to your satisfaction & await your further instruction.

Specialists in Structural Fabrications, General Building Fabrications, General Building Structural Maintenance, Building Alterations/Extensions, Fitting, Punching, Gas Profiling, Pipework, Plastic Pipe. Welding Services in Steel, Stainless and Aluminium all to B.S & A.S.M.E Standards



North Leverton with Hablesthorpe Parish Council

Meeting Attendance Policy

Document Control	
Date 2022
Details	Next review due

This policy is designed to promote efficient administration of meetings, avoid inquorate meetings and permit timely rescheduling of meetings where necessary. It will also provide accountability for Members.

Apologies for Absence

Members shall give as much advance notice as possible of absence from all meetings either by mentioning at a previous meeting, email or telephone to the Parish Clerk.

The deadline for receipt of an apology for absence shall be 2 hours prior to the meeting being held.

Apologies for absence shall be made directly in advance and not via a third person such as another Member at the meeting.

Extended Periods of Absence

A Councillor who does not attend any meetings for a period of six consecutive months will automatically cease to be a Member of the Council unless the reason for absence is approved by the Council before the end of the period¹.

If absence becomes necessary for extended periods, Councillors are advised to submit a request to the Parish Clerk giving the reason for absence, for approval by the Council.

Recording and Publishing Attendance

For all meetings of the Council, the Clerk will record Members' attendance, or non-attendance with or without apologies. The Minutes of these meetings will show Members in attendance and Members absent with and without apologies.

¹ Local Government Act 1972, S. 85

North Leverton with Hablesthorpe Parish Council

2023 Meeting dates

January? (2 January is Bank Holiday)

6 February 2023

6 March 2023

3 April 2023

1 & 8 May are bank holidays?

Elections on 4 May? (APCM Between 9-24/5/23)

So 15 or 22/5/23?

LGA 1972 Sch 12 Pt 11 7 (2) In a year which is a year of ordinary elections of parish councillors, the annual meeting of a parish council shall be held on, or within fourteen days after, the day on which the councillors elected at that election take office, and in any other year the annual meeting shall be held on such day in May as the parish council may determine.

Term of Office

Parish Councillors hold office for a period of four years (or if elected part way through the cycle, for the remainder of that period only) and retire on the fourth day after the ordinary day of election. The newly elected Councillors take office (provided they have made declarations of acceptance of office) on the day on which their predecessors retire (Local Government Act, 1972, Section 16(3)). The Chair of a Parish Council continues in office until their successor becomes entitled to act as such.

5 June 2023

3 July 2023

4 September 2023

2 October 2023

6 November 2023

4 December 2023

All meetings will be held at 7.15 pm at the Methodist Chapel
Sturton Road, North Leverton DN22 0AB unless stated
otherwise on the agenda.