



NORTH LEVERTON WITH HABLESTHORPE PARISH COUNCIL

To: Cllr P Dadd, Cllr M Ferguson (Chairman), Cllr S Ferguson, Cllr P Johnson, Cllr Z Sirrell, Cllr S Timmons, Cllr M Vessey, Cllr G White

I hereby give you notice that a meeting of North Leverton with Hablesthorpe Parish Council will be held on Monday 3 April 2023 at 7.15 pm at the Methodist Chapel Sturton Road, North Leverton DN22 0AB. All members of the Council are summoned and members of the public and press are invited to attend. This meeting will be recorded for the purposes of the minutes and the recording will be destroyed once the minutes have been approved.

Signed *A Pallett* Anne Pallett Clerk to the Council Dated 28 March 2023

AGENDA

1. Welcome
Chairman to open the meeting.
2. Apologies
To receive apologies for absence and approve reasons
3. Declarations of Interest
To receive disclosures of pecuniary and non-pecuniary interests pursuant to section 31 Localism Act 2011 from councillors on matters considered at this meeting.
4. Public Participation
Members of the public to ask questions or make observations to the Council.
5. Minutes
To approve and sign the minutes of the Parish Council meeting held on Tuesday 7 March 2023
6. Matters arising from the minutes – non agenda items
7. To receive District and County Councillor reports
8. To receive Police Report
9. Planning
 - a) New Applications – to be considered by the Parish Council
23/00269/HSE
Erect single storey rear extension
4 Bramble Close North Leverton
 - b) Applications – awaiting decision by Bassetlaw DC / Notts CC / Planning Inspectorate
22/01346/OUT
Outline planning application with some matters reserved (Approval sought for access and layout) to erect 9 single storey bungalows with associated garages and roadway.
Land to west of mill close North Leverton
23/00042/HSE
Application for single storey side rear and front extensions
Land including the old shop Main Street North Leverton
 - c) Decisions – made by Bassetlaw DC / Notts CC / Planning Inspectorate
None recorded
 - d) Other Planning Matters
10. Financial Matters
 - a) To receive and note bank reconciliation and bank statement for March 2023 and agree to sign.
To be sent out asap following last day of month.
 - b) To resolve to approve and make payments as per April 2023 Payment Sheet.
11. Review of Parish Council Asset Register prior to annual internal and external audit.

12. To consider purchase of a bench for Habbleshthorpe Churchyard, three quotes obtained for consideration. See email from Cllr Timmons
13. To consider purchase of a defibrillator for Habbleshthorpe end of village, three quotes obtained for consideration. See email from Cllr Timmons
14. Community Speedwatch
15. Highways, Footpaths & Public Safety
 - a) Street Lamps / Street Furniture
 - b) Update on drainage issues in North Leverton
 - c) Other Issues / Matters to report
16. Lengthsman and Handyman Reports
17. Reports from Outside Bodies
18. Blacksmiths Playing Field - Weekly Inspection Report - Memorial Garden
To receive update from Cllr White in respect of availability of top soil.
19. Correspondence
 - a) Parish Council Elections Briefing for Candidates 7 Agents email from BDC dated 8/3/23 circulated 9/3/23
 - b) Best Kept Village update received from Notts ALC circulated 14/3/23
 - c) Email from member of public in respect of responsibility for maintenance of Townside Road. Investigated and reported back that Townside Rd is an unadopted road and not the responsibility of the local authority.
 - d) Notice of Election received from BDC and displayed on noticeboard 24/3/23
 - e) Contact via Parish Council facebook page reporting fly tipping and asking if anything has been planned in the village for 'volunteer for the King' The Big Help Out.
20. Land at Habbleshthorpe
Update
21. Parish Council Newsletter, Website & Facebook.
To receive update
22. To resolve to exclude public and press under the Public Bodies (Admissions to Meetings) Act 1960 1 (2) from item 23 and 24.
23. To consider quotes for repairs to play area following site visits

Dates for PC meetings in 2023:- 3 April, 22 May, 5 June, 3 July, 4 September, 2 October, 6 November & 4 December 2023

Distribution: Parish Councillors, CCllr J Ogle, DCllr J Naish, PCSO John Dale, Noticeboards / File



NORTH LEVERTON WITH HABLESTHORPE PARISH COUNCIL

MINUTES OF MEETING HELD ON MUESDAY 7 MARCH 2023 AT NORTH LEVERTON METHODIST CHAPEL AT 7.15PM

Present: Cllrs M Ferguson (Chairman), S Baker, P Dadd, S Ferguson, P Johnson, S Timmons, M Vessey and G White

Apologies: Cllr P Johnson

Absent: Cllr Z Sirrell

Clerk: Anne Pallett

Public: None present

03.23.01 Welcome

Chairman opened the meeting at 7.15pm and welcomed everyone.

03.23.02 Apologies

The Parish Council accepted apologies and reasons for absence for Cllr P Johnson. Apologies were also received from PCSO J Dale.

03.23.03 Declarations of Interest

Disclosures of pecuniary and non-pecuniary interests pursuant to section 31 Localism Act 2011 received from councillors on matters considered at this meeting.

None

03.32.04 Public Participation

None present.

03.23.05 Minutes

Council resolved to approve the minutes of the Parish Council meeting held on 6 February 2023 as a true record of the proceedings. Item 10b had been amended to include names of Cllrs authorising payments.

Proposed Cllr M Ferguson

Seconded Cllr S Timmons

All in favour

03.23.06 Matters arising from the minutes – non agenda items

PC Chairman went through the matters arising from the previous minutes that were not current agenda items. All had been dealt with.

03.23.07 Co-option of councillor to fill existing councillor vacancy

The PC resolved to co-opt Stephanie Baker to the existing vacancy and the Declaration of Office was signed and witnessed.

Proposed Cllr M Ferguson

Seconded Cllr White

All in favour

03.23.08 To receive District and County Councillor reports

DCllr Naish gave his monthly report which will be published on the PC website.

www.northlevertonwithhablesthorpeparishcouncil.gov.uk

CCllr J Ogle did not attend the meeting.

- beginning of March, on Main Street and Southgore Lane. 112 vehicles were checked with 8 found to be speeding, all of the speeding vehicles were on Main Street. Cllr M Ferguson had investigated the cost of Community Speedwatch signs and will present these to the next meeting. Cllr M Ferguson will obtain the lampost numbers for the application to VIA, for permission, to proceed.
- 03.23.15 Highways, Footpaths & Public Safety
- a) Street Lamps / Street Furniture – Cllr M Ferguson confirmed the previously reported faulty streetlights had now been repaired. The village sign has been repaired
- b) Update on drainage issues in North Leverton – There have been no reports of problems.
- c) Other Issues / Matters to report – none
- 03.23.16 Lengthsman and Handyman Reports
Cllr White reported there had been an increase in litter in the park/playing field area and that both the lengthsman and the handyman had been involved in litter picking around the village.
- 03.23.17 Reports from Outside Bodies
None
- 03.23.18 Blacksmiths Playing Field - Weekly Inspection Report was handed to Clerk by Cllr White. There had been an increase in litter and incidents of dog fouling on the playing field. A broken rail was removed and new timber to be obtained in order to repair this.
- 03.23.19 Correspondence
- a) Email from NCC re School Admission arrangements circulated 8/2/23 - noted
- b) Email from Jones & Co solicitors re Land at Habblesthorpe circulated 15/2/23- discussed at item 03.23.20.
- c) Communication from Cottam Solar Project circulated 19/2/23
- d) Elections information from Notts ALC and Elections timetable from BDC circulated 19/2/23 - noted
- e) Email from member of public in respect of litter on Sturton Road – circulated 21/2/23 and response sent
- f) Email from BDC Elections team re Nomination Papers circulated 23/2/23 -this was discussed and it was agreed that nomination papers would be passed to the Chairman by 24 March 2023. The Clerk advised that BDC elections team had made it clear that it is the responsibility of individuals to ensure that their form is completed correctly and that it is hand delivered to BDC by 4pm on 4 April 2023. The elections team are happy to check forms for accuracy for individuals and that an appointment should be made with them for this service.
- g) Invitation to attend online meeting with Police & Crime Commissioner on 22/3/23 circulated 27/2/23 – noted
- h) The Clerk issued GDPR Compliance Checklist to Councillors for completion.
Councillors to return these to Clerk.
- 03.23.20 Land at Habblesthorpe
There was discussion regarding possibility of forming a working group including members of the public once the land purchase has been completed. Cllr Timmons is happy to lead on this. The Parish Council had received further correspondence from their solicitor requesting confirmation of the following. The Parish Council agreed that the plan of the land supplied by the solicitors was accurate, that the details of the Parish Council in the draft transfer document are correct and that the Chair and Vice-Chair will sign the transfer document once it is received. **Clerk to contact solicitor to confirm this information.**
- 03.23.21 Parish Council Newsletter, Website & Facebook.
The next edition of the newsletter is due in April.
Website continues to do well and is updated regularly. The next stats will be available in April. Facebook has been receiving good feedback.
- 03.23.22 To resolve to exclude public and press under the Public Bodies (Admissions to Meetings) Act 1960 1 (2) from item 23 and 24.

**North Leverton with Hablesthorpe Parish Council
Payment Sheet – April 2023**

Payee	BACS/ Cheque No	Reason	VAT No if applicable	Net Total	VAT	Total
Anne Pallett	BACS	Clerk duties & expenses		£376.13	£0.00	£376.13
HMRC	BACS	PAYE Jan-Mar 2023		£269.60	£0.00	£269.60
Jack Foster	BACS	Lengthsman for March 2023			£0.00	TBA
John Taylor	BACS	Handyman for March 2023			£0.00	TBA
NL Methodist Church	SO	Room Hire (SO)		£16.00	£0.00	£16.00
TOTAL				£661.73	£0.00	£661.73

North Leverton with Hablesthorpe
Fixed Assets and Long Term Investments

Asset Description	Date Acquired	Purchase Value	Current Value	Location /Responsibility	Estimated Life	Usage/Capacity	Charges
Benches x 2		300.00	620.00	Playing Field			
Blacksmiths Playing Field		1.00	1.00				
Childrens Shelter	Pre 2014	4,979.00	6,000.00	Playing Field			
Defibrillator		2,000.00	2,000.00	Post Office			
Dog Waste Bins x 8		800.00	1,008.00	Various - See plan			
Emergency Containers		1.00	5,744.00	Main Street and Habbles			
Flag Pole		1,500.00	1,500.00	School			
Grit Bins		1.00	1,924.00	Mill Cl Manor Frm Rise D			
High Level fencing	Pre 2014	1.00	10,000.00				
Interactive Speed Sign	2021	2,037.00	2,037.00				
Litter Bins x 6		750.00	948.00	Various - See plan			
Memorial Garden		1.00	1.00	Playing Field			
Noticeboards x 4	Pre 2014	204.00	1,262.40	Main Street			
Play area Barratt Estate		1.00	1.00				
Play area St Martins Road		1.00	1.00				
Playground equipment (incl MUGA)	Pre 2014	13,200.00	75,000.00	Blacksmiths Playing Field			
Strimmer	Pre 2014	303.62	303.62	Emergency Container			
Telephone Box		1.00	2,900.00	Main Street			
The Maltkins		1.00	1.00				
Timber Fencing & Gate	Pre 2014	1.00	4,000.00	Blacksmiths Playing Field			
Timber Seats x 5	Pre 2014	766.70	2,500.00	Various - See plan			
Village Sign	Pre 2014	5,300.00	5,300.00	Junction Mill Lane/Retfor			
War Memorial	Pre 2014	1.00	25,000.00	Main Street			
Laptop	03/11/2021	332.50	350.00	Clerk			

North Leverton with Hablesthorpe

Fixed Assets and Long Term Investments

Asset Description	Date Acquired	Purchase Value	Current Value	Location /Responsibility	Estimated Life	Usage/Capacity	Charges
Grand Total:		32,483.82	148,402.02				